



Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
Province of Quezon  
**CITY SCHOOLS DIVISION**  
**CITY OF TAYABAS**

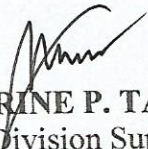


**MEMORANDUM** ' 289-2018

**TO:**

**ALL SDO PERSONNEL  
DIVISION PERSONNEL SELECTION BOARD  
ALL ELEMENTARY AND SECONDARY SCHOOLS  
ALL OTHERS CONCERNED**

**FROM:**

  
**CATHERINE P. TALAVERA CESO VI**  
Schools Division Superintendent

**SUBJECT:**

**SUBMISSION OF PERTINENT DOCUMENTS OF  
QUALIFIED & INTERESTED APPLICANTS FOR  
TEACHER I POSITION FOR ALTERNATIVE LEARNING  
SYSTEM (ALS)**

**DATE:**

September 3, 2018

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This is to announce the vacancy for Teacher I position for Alternative Learning System. All interested and qualified applicants should submit the following documents with proper ear tags at SDO Tayabas c/o HRMO on or before September 7, 2018.

1. Application Letter
2. CSC Form 212 (revised 2017) with the latest 2x2 ID picture
3. Certified Photocopy of PRC ID
4. Certified copies of Transcript of Records
5. Certificate of Employment (relevant to the position to be filled)
6. Certificate of Specialized Trainings (relevant to the position to be filled)
7. Must have an experience as ALS instructional Manager/Literacy Volunteer

Widest dissemination of this memorandum is desired.